

# Hong Kong mould quote comparison worksheet

BLANK TEMPLATE · NOT A COMPLETED RECORD

Ask each provider to quote the same work, then put the written answers side by side. Separate removal, coating, investigation and repairs so you can see what each total actually covers.

A quotation-organising aid, not a mould test, diagnosis, work specification, legal opinion or service guarantee. Entries come from you and the original quotations; the tool does not verify qualifications, prices, warranties or treatment results.

Start with one brief - Describe the same locations, surfaces and requested work for every provider. Mark unmeasured areas and unknown moisture causes honestly rather than comparing three different jobs.

Separate the quoted items - Record removal, coating, investigation, repairs and other work separately. If a package is vague, ask for written inclusions and exclusions instead of filling the gaps yourself.

Resolve differences before choosing - Similar totals can cover different work. List unanswered questions, extra-cost conditions, warranty remedies and payment arrangements. The worksheet leaves the final comparison to you.

<https://avertapest.com.hk/en/tools/mould-quote-comparison>

## Give each provider the same brief

|                                                                                                                                                                                                           |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <div>Comparison reference</div> <div>No name or full address is needed.</div>                                                                                                                             |  |
| <div>Locations, surfaces and approximate extent</div> <div>List the same areas for every provider. Mark an area as unmeasured rather than guessing.</div>                                                 |  |
| <div>Work you want quoted</div> <div>List removal, coating and any other requested items separately.</div>                                                                                                |  |
| <div>Recorded moisture / leak concerns and open questions</div> <div>Use observations or existing records. If the cause is unknown, say so.</div>                                                         |  |
| <div>Height, access and site constraints</div> <div>For example, areas behind cupboards, furniture moving or building-management arrangements. Do not access difficult areas to complete this form.</div> |  |

# Three quotes, side by side / 1

Use the written quotations. Blank means not entered, not free of charge.

| Item to compare                                                                      | Quote 1 | Quote 2 | Quote 3 |
|--------------------------------------------------------------------------------------|---------|---------|---------|
| Company name / reference                                                             |         |         |         |
| Quote reference and version                                                          |         |         |         |
| Quote date                                                                           |         |         |         |
| Quoted locations, area and surfaces<br>Note every difference from your common brief. |         |         |         |
| Removal work: included / excluded                                                    |         |         |         |
| Coating: included / optional / excluded                                              |         |         |         |
| Moisture or leak investigation: responsibility<br>and separate cost                  |         |         |         |
| Repairs: included / separately arranged /<br>excluded                                |         |         |         |

# Three quotes, side by side / 2

Use the written quotations. Blank means not entered, not free of charge.

| Item to compare                                                                                                                                                            | Quote 1 | Quote 2 | Quote 3 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|---------|
| Access, protection and cleanup arrangements<br><br>Check furniture and floor protection, required access and end-of-work cleanup.                                          |         |         |         |
| Written exclusions and limitations                                                                                                                                         |         |         |         |
| Written warranty: scope, duration, conditions and remedy<br><br>Write not supplied if there are no written terms. A warranty is not a promise that mould can never return. |         |         |         |
| Total for the listed work (HK\$)<br><br>Copy the quote. Leave missing prices blank rather than entering zero.                                                              |         |         |         |
| Optional / additional items, costs and conditions                                                                                                                          |         |         |         |
| Payment arrangements and quote validity                                                                                                                                    |         |         |         |
| Unanswered questions                                                                                                                                                       |         |         |         |

These original blank templates are free to use, adapt and share. Credit to Averta is welcome, but a link is not required. Official reference material is separate and does not imply endorsement.

## Background references - no endorsement

Consumer Council - The Council's renovation-quotation study discusses itemised work, totals and terms. It is not a mould-provider rating or an endorsement of this worksheet.

<https://www.consumer.org.hk/en/press-release/529-quotation-details-for-renovation>

Buildings Department - Buildings Department water-seepage FAQ. This worksheet does not determine seepage causes, repair liability or engineering requirements.

[https://www.bd.gov.hk/en/resources/faq/index\\_water\\_seepage\\_problem.html](https://www.bd.gov.hk/en/resources/faq/index_water_seepage_problem.html)